### **Public Document Pack**

## Standards Sub-Committee Members

Members of the committee, listed below, are summoned to attend the meeting to be held on Wednesday, 7 December 2011.

Barry Quirk, Chief Executive Date November 29 2011

Councillor Julia Fletcher	Leslie Thomas (Chair)
Councillor Stella Jeffrey	

# Standards Sub-Committee Agenda

Wednesday, 7 December 2011
6.30 pm, Town Hall, Catford, SE6 4RU
Civic Suite
Lewisham Town Hall
London SE6 4RU

For more information contact: Troy Robinson, 0208 3149365 (Tel: )

#### Part 1

ltem		Pages
1.	Declarations of Interest	1 - 3
2.	Exclusion of Press and Public	4

### Agenda Item 1

STANDARDS (ASSESSMENT) SUB-COMMITTEE C				
Report Title	DECLARATIONS OF INTERESTS			
Key Decision				Item No. 1
Ward				<u> </u>
Contributors	Chief Executive			
Class	Part 1		Date: 7 Dec	ember 2011

#### **Declaration of interests**

Members are asked to declare any personal interest they have in any item on the agenda.

#### **Personal interests**

There are two types of personal interest :-

- (a) an interest which you must enter in the Register of Members' Interests\*
- (b) an interest where the wellbeing or financial position of you, (or a "relevant person") is likely to be affected by a matter more than it would affect the majority of in habitants of the ward or electoral division affected by the decision.

("Relevant" person includes you, a member of your family, a close associate, and their employer, a firm in which they are a partner, a company where they are a director, any body in which they have securities with a nominal value of £25,000 and (i) any body of which they are a member, or in a position of general control or management to which they were appointed or nominated by the Council, and (ii) any body exercising functions of a public nature, or directed to charitable purposes or one of whose principal purpose includes the influence of public opinion or policy, including any trade union or political party) where they hold a position of general management or control,

If you have a personal interest you must declare the nature and extent of it before the matter is discussed or as soon as it becomes apparent, except in limited circumstances. Even if the interest is in the Register of Interests, you must declare it in meetings where matters relating to it are under discussion, unless an exemption applies.

## Exemptions to the need to declare personal interest to the meeting You do not need to declare a personal interest where it arises solely from membership of, or position of control or management on:

- (a) any other body to which your were appointed or nominated by the Council
- (b) any other body exercising functions of a public nature.

<sup>\*</sup>Full details of registerable interests appear on the Council's website.

In these exceptional cases, <u>unless your interest is also prejudicial</u>, you only need to declare your interest if and when you speak on the matter.

#### Sensitive information

If the entry of a personal interest in the Register of Interests would lead to the disclosure of information whose availability for inspection creates or is likely to create a serious risk of violence to you or a person living with you, the interest need not be entered in the Register of Interests, provided the Monitoring Officer accepts that the information is sensitive. Where this is the case, if such an interest arises at a meeting, it must be declared but you need not disclose the sensitive information.

#### **Prejudicial interests**

Your personal interest will also be prejudicial if all of the following conditions are met:

- (a) it does not fall into an exempt category (see below)
- (b) the matter affects either your financial interests or relates to regulatory matters the determining of any consent, approval, licence, permission or registration
- (c) a member of the public who knows the relevant facts would reasonably think your personal interest so significant that it is likely to prejudice your judgement of the public interest.

#### Categories exempt from being prejudicial interest

- (a)Housing holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e)Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

#### Effect of having a prejudicial interest

If your personal interest is also prejudicial, you must not speak on the matter. Subject to the exception below, you must leave the room when it is being discussed and not seek to influence the decision improperly in any way.

#### **Exception**

The exception to this general rule applies to allow a member to act as a community advocate notwithstanding the existence of a prejudicial interest. It only applies where members of the public also have a right to attend to make representation, give evidence or answer questions about the matter. Where this is the case, the member with a prejudicial interest may also attend the meeting for that purpose. However the member must still declare the prejudicial interest, and must leave the room once they have finished making representations, or when the meeting decides they have finished, if that is earlier. The member cannot vote on the matter, nor remain in the public gallery to observe the vote.

#### Prejudicial interests and overview and scrutiny

In addition, members also have a prejudicial interest in any matter before an Overview and Scrutiny body where the business relates to a decision by the Executive or by a committee or sub committee of the Council if at the time the decision was made the member was on the Executive/Council committee or subcommittee and was present when the decision was taken. In short, members are not allowed to scrutinise decisions to which they were party.

## Agenda Item 2

STANDARDS (ASSESSMENT) SUB-COMMITTEE C				
Report Title	EXCLUSION OF THE PRESS AND PUBLIC			
Key Decision				Item No. 2
Ward				
Contributors	Chief Executive			
Class	Part 1		Date: 7 Dec	ember 2011

#### Recommendation

The provisions of Part 5A of the Local Government Act 1972 do not apply where a meeting of a sub-committee of the Standards Committee is convened to consider an allegation received under section 57A(1) of the Local Government Act 2000 or to review a decision under section 57B of the Local Government Act 2000, and there is no right of access to the meeting or documents.